



**Yav Pem Suab Academy – Preparing for the Future Charter School**

Operated by the Urban Charter School Collective (UCSC)

**APPLICATION for EMPLOYMENT**

**Certificated Exempt**

It is the policy of the Urban Charter Schools Collective (UCSC) and the Yav Pem Suab Academy (YPSA) to provide equal employment opportunities to all qualified persons without regard to race, creed, color, religious belief, sex, age, national origin, physical or mental disabilities or veteran status.

*Note: Please type or print your answers. If you print, please do so in blue or black ink and write neatly. All section of the application must be completed, even if you are attaching a resume. An illegible application may preclude you from consideration.*

**POSITION APPLYING FOR:** *(Please complete an application for each position being applied for.)*

<input type="checkbox"/>	Kindergarten
<input type="checkbox"/>	1st -3rd Grade
<input type="checkbox"/>	4 <sup>th</sup> – 6 <sup>th</sup> Grade
<input type="checkbox"/>	Resource Specialist

<input type="checkbox"/>	Speech Pathologist
<input type="checkbox"/>	Special Education Director
<input type="checkbox"/>	Hmong Language Development
<input type="checkbox"/>	Movement

**I. PERSONAL INFORMATION**

<b>First Name</b>	<b>Middle Initial</b>	<b>Last Name</b>		
<b>Physical Address: Street &amp; Apt.#</b>	<b>City</b>	<b>State</b>	<b>Zip</b>	
<b>Mailing Address: Street &amp; Apt.#</b>	<b>City</b>	<b>State</b>	<b>Zip</b>	
<b>Home Telephone</b>		<b>Work Telephone</b>		
<b>Cell Phone</b>		<b>E-mail</b>		

If hired, can you present evidence of your U.S. citizenship or proof of your legal right to live and work in this country?	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No
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Have you ever applied to or worked for our School before? If yes, when?	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No
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Do you have any friends or relatives working for our School? If yes, state name(s) and relationships:	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No
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If hired, are you able to perform the essential functions of the positions for which you are applying, either with or without reasonable accommodations? If accommodation is needed, please explain:	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No

Have you ever been convicted of a crime in the past seven years? (You are not obligated to disclose sealed or expunged criminal records)		Yes		No
If you answered yes, please explain:				

## II. EDUCATION & TRAINING

PLEASE ATTACH A RESUME DEMONSTRATING YOUR EXPERIENCE AND EXPERTISE IN THE JOB YOU ARE APPLYING FOR. LIST YOUR PREVIOUS POSITIONS ACCORDING TO THEIR RELEVANCE WITH EMPLOYMENT AT THIS SCHOOL.

### A. Schools Attended – (Transcripts will need to be provided if employed)

High School / College Name	Degree	Date Degree Completed	# of Units	Major	Minor	Special Honors or Awards

### B. California Credentials, Licenses or Certifications Held

List all credentials issued by the California Commission on Teacher Credentialing (CCTC).

*Note: Please include the FIRST & LAST NAME that your credential is listed under at CCTC.*

First & Last Name	Credential/License/Certifications	Expiration Date

## III. EMPLOYMENT HISTORY

Please list professional references for **all employers during your past 5 years of employment**. Blank or missing information will be considered as an incomplete application.

<b>Employer Name</b>	
<b>Address</b>	
<b>Position title</b>	
<b>Assignment type</b> (P/T, F/T, Temp, Seasonal)	
<b>Dates Employed</b>	
<b>Duties</b>	
<b>Supervisor Name &amp; Phone</b>	
<b>Reason(s) for Leaving</b>	

## EMPLOYMENT HISTORY-Continued

<b>Employer Name</b>	
<b>Address</b>	
<b>Position title</b>	
<b>Assignment type</b> (P/T, F/T, Temp, Seasonal)	
<b>Dates Employed</b>	
<b>Duties</b>	
<b>Supervisor Name &amp; Phone</b>	
<b>Reason(s) for Leaving</b>	

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<b>Supervisor Name &amp; Phone</b>	
<b>Reason(s) for Leaving</b>	

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<b>Dates Employed</b>	
<b>Duties</b>	
<b>Supervisor Name &amp; Phone</b>	
<b>Reason(s) for Leaving</b>	

## IV. INFORMATION RELATED TO THE POSITION

<b>A. How did you hear about this job?</b>		Employer Website
		Family/Friend
		Internet/Social Media
		Online Job Site (i.e. Indeed, Ed-Join, etc.)
		Referred by: _____

<b>B. As of today, describe your familiarity with the Yav Pem Suab Academy charter petition approved by the Sacramento City Unified School District Board of Education:</b>		Have not read it yet.
		Skimmed it.
		Read it cover to cover.
		Read thoroughly the section on the education plan.
		Read thoroughly the section on employee expectations.

<b>C. Language Skills - (Other than English)</b> <i>Note: You are not required to be proficient in a second language in order to teach at the school.</i>					
1.		Speak		Read	Write
2.		Speak		Read	Write
3.		Speak		Read	Write

<b>D. Share evidence of successful teaching as demonstrated by both student academic and social growth:</b>

<b>E. Share evidence of demonstrated leadership in school or other settings:</b>

**F. Share examples of your innovation and creativity that resulted in increased student achievement and student social growth:**

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**G. Why are you interested in working at Yav Pem Suab Academy – Preparing for the Future Charter School?**

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Signature:

Date:

*Return completed application to [staff@urbancsc.org](mailto:staff@urbancsc.org). An e-mail will be sent to you upon receipt.  
Refer to submission guidelines in the original job announcement found under the “employment tab” at [www.urbancsc.org](http://www.urbancsc.org).*