



URBAN CHARTER SCHOOLS COLLECTIVE  
JUNE 12, 2023  
REGULAR BOARD MEETING AGENDA

**BOARD MEMBERS**

Miles E. Myles, President (Term Expires June 2023)  
Bao Xiong, Vice President (Previously expired June 2025)  
Guy Ollison, Board Treasurer (Term Expires June 2023)  
Xai Lor, Secretary (Term Expires June 2024)

6:00 PM Convene  
8:45 PM Closed Session  
8:50 PM Reconvene Open Session  
9:00 PM Adjourn

**LISBON ELEMENTARY SCHOOL, STAFF LOUNGE**

7555 S. Land Park Drive, Sacramento, CA 95831, Staff Lounge

\* Supporting materials will be distributed at the meeting.

1. **CALL TO ORDER**- 6:00 PM
2. **BOARD ROLL CALL**- 6:01 PM
3. **ADJUST AND APPROVE AGENDA AS NEEDED**- 6:03 PM
4. **PUBLIC COMMENT**- Two Minutes Per Person and Ten Minutes Per Issue Listed in the Agenda 6:05 PM  
*This portion of the meeting is set aside for members of the audience to address the Governing Board regarding matters on agenda and non-agenda items but within the Governing Board's subject matter jurisdiction. These presentations are limited to two (2) minutes per person and ten (10) minutes per issue. The Governing Board is not allowed to take action on any item which is not on the agenda, except as authorized by Government Code Section 54954.2. Public comments may be submitted before the board meeting to [publiccomment@urbancsc.org](mailto:publiccomment@urbancsc.org).*
5. **INFORMATIONAL ITEM**- Academy Council Update to the Board 6:10 PM\*  
*The Academy Council is the local level of governance and is responsible for implementing the program described in the charter. The Council makes decisions and adopts procedures that result in the effective day-to-day operation of the school, ensures the mission and goals of the school are accomplished, and engages in effective uses of the money in the school budget.*
  - 5.1 California School Dashboard Local Indicator Results Presentation
  - 5.2 2023-24 LCAP and Final Budget
  - 5.3 End of Year Climate Survey Update on Next Steps
6. **CONSENT AGENDA**- 6:20 PM  
*Items listed on the Consent Agenda are considered by the Board to be routine and will be enacted by the Board in one motion. There will be no discussion on these items prior to the time the Board votes on the motions unless members of the Board, staff, or the public request specific items to be discussed and/or removed from the Consent Agenda. Items pulled for discussion will require a separate vote.*
  - 6.1 May 8, 2023, Board Meeting Minutes
7. **CONFERENCE TO ACTION ITEM** –Salary Schedules for Teachers & Support Staff 6:25 PM  
*Hear, discuss, and adopt 4-year salary schedules for teachers & support staff proposed by the finance committees.*
8. **CONFERENCE TO ACTION ITEM** – Job Description and Position Title Changes and Updates 6:35 PM  
*Approve recommended job description updates for HLD position and title change for RSP position recommended by the finance committee.*
  - 8.1 Hmong Language Development Job Description
  - 8.2 RSP Job Title

**NOTE:** If you need a disability-related modification or accommodation, including auxiliary aids or services, to participate in the public meeting, please contact Lee Yang (916) 752-8791 at least 48 hours before the scheduled Board meeting so we may make every reasonable effort to accommodate you. [Government Code § 54954.2; Americans with Disabilities Act of 1990, § 202 (42 U.S.C. §12132)]

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9. **ACTION ITEM-** Adoption of the 2023-24 LCAP and Preliminary Budget 6:40 PM\*

*The Governing Board of Urban Charter Schools Collective reviews and approves the 2023-24 Local Control Accountability Plan (LCAP) for the Yav Pem Suab Academy Charter School.*

*The LCAP must include a description of the annual goals to be achieved for each student group for each state priority and for any local priorities identified by the local governing board or body of the school, or in the charter school petition. The LCAP must include an annual review of the effectiveness of the goals, actions, and services from the prior year. This review includes the measuring of its progress and results in meeting the requirements of the specific LCFF priorities (Local Indicators).*

9.1 2023-24 Local Control Accountability Plan (LCAP)

9.2 2023-24 Preliminary Budget

10. **ACTION ITEM-** Adoption of the 2023-24 UCSC Employee Handbook 7:10 PM

*Adopt the 2023-24 Employee Handbook.*

11. **BREAK-** 7:20 PM

12. **BOARD STRATEGIC PLANNING SESSION-** 7:30 PM

*Board planning session to discuss standing items and board priorities.*

12.1 Board Workshop

12.1.1 Prioritize Goals from Annual Board Self Evaluation

12.2 Finance Committee Report

12.2.1 Superintendent Salary

12.2.2 2022-23 Split Pay for Non-Core Staff

12.3 Board Report(s)

13. **ACTION ITEM-** Board Extension of Terms - 7:50 PM

*Board extension of expiring terms.*

13.1 Board President Term Ending June 2023 to June 2026

13.2 Board Treasurer Term Ending June 2023 to June 2026

14. **INFORMATIONAL ITEM-** Monthly Administrative Reports 8:00 PM\*

*Monthly administrative reports on operations, curriculum, and instruction on the current state of the school and organization.*

14.1 Chief Financial Officer Report

14.1.1 Financials Through Previous Month

14.2 Principal Report Curriculum and Instruction/Achievement Data Update

14.2.1 100% Readers by 3<sup>rd</sup> Grade

14.2.2 Teacher Made Assessments: Reading, Math, Social Studies, and Science Achievement

14.2.3 Foundational Literacy and Numeracy Skills Data

14.3 Superintendent Report

14.3.1 Special Education Program

- State Mandated Special Education Audit: Implementation Monitoring

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**15. CLOSED SESSION 8:30 PM**

C-1. Personnel (hiring, resignation, dismissal, release, reassignment, compensation, evaluation, etc.) (Cal. Gov't. Code § 54957.1 (a)(5))

C-1.1 Hiring & Appointments

C-1.2 Resignations

C-2 Superintendent Evaluation

*Closed session intended for:*

- 1) considering appointment, employment, evaluation of performance, discipline or dismissal of an employee (employee may request hearing of discipline or complaint be done in opens session);*
- 2) meeting with law enforcement or security personnel concerning the security of public buildings and services;*
- 3) receiving advice from legal counsel concerning existing litigation, initiating litigation, or situations involving significant expose to litigation;*
- 4) considering labor negotiations, although final decisions concerning salaries must be made in public;*
- 5) considering price and term in connection to purchase, sale, exchange or lease of realproperty.*

**16. REPORT OUT OF CLOSED SESSION 8:50 PM**

*Report on closed session actions and the vote(s) taken on those actions.*

**17. NEW BUSINESS 8:52 PM**

*New business proposes an issue that is new to this meeting. It may be something not discussed before or something that was defeated at a past meeting (or even at the last meeting).*

**18. BOARD MEMBERS IDENTIFY ITEMS FOR NEXT BOARD MEETING 8:55 PM**

*Members bring forward additional items they wish to see included in the June meeting agenda.*

**19. ADJOURN 9:00 PM**

*The Board is requested to approve the adjournment of the June 12, 2023, regular meeting.*

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**CALENDAR OF REGULAR BOARD MEETINGS  
APPROVED AND ADOPTED ON - April 11, 2022**

December 12, 2022	JANUARY 9, 2023	FEBRUARY 14, 2023	MARCH 13, 2023
<ul style="list-style-type: none"> <li>• Approve 1<sup>st</sup> Interim Financial Report for July 1-Oct. 31' due to SCUSD and SCOE by Dec. 15</li> <li>• Approve Budget Development Calendar for creating next year's budget</li> <li>• Update Board priorities</li> </ul>	<ul style="list-style-type: none"> <li>• Review P-1 Attendance report submitted to CDE to compare project &amp; actual attendance. P-1 ended on Dec. 31</li> <li>• Approve mid-year budget revisions to 2022-23 budget</li> <li>• Review random drawing (lottery procedure) when applicants outnumber available seats</li> <li>• Plan for board member and academy council training</li> <li>• Update Board priorities</li> </ul>	<ul style="list-style-type: none"> <li>• Review preliminary budget for next fiscal year based on governor's proposal</li> <li>• Discuss staff release procedures</li> <li>• Update Board priorities</li> </ul>	<ul style="list-style-type: none"> <li>• Approve 2<sup>nd</sup> Interim Financial Report for July 1 - Jan. 31<sup>st</sup> and due to SCUSD and SCOE by Mar. 15</li> <li>• Review parent involvement policy</li> <li>• Approve instructional calendar for the next school year</li> <li>• Update Board priorities</li> <li>• Review 2023-2024 UCSC Board Meeting Calendar</li> <li>• Approve 2022-23 audit firm contract</li> <li>• Review enrollment and staffing projections in preparation for next year's staffing</li> </ul>
APRIL 10, 2023	MAY 8, 2023	JUNE 12, 2023	JUNE 26, 2023
<ul style="list-style-type: none"> <li>• Board reviews and gives feedback to Academy Council on their budget recommendations for next year</li> <li>• Approve 2<sup>nd</sup> budget revisions to 2023-24 budget</li> <li>• Salary Schedule Review</li> <li>• Update Board priorities</li> <li>• Approval of 2023-24 UCSC Board Meeting Calendar</li> <li>• Review and Conference on proposed 2023-24 budget draft 4 and LCAP from Academy Council</li> </ul>	<ul style="list-style-type: none"> <li>• If released, review the Governor's May revisions to next year's proposed budget. Might not be released until the 15<sup>th</sup></li> <li>• Review P-2 Attendance report submitted to CDE to compare project and actual attendance. P-1 ended on April 15<sup>th</sup></li> <li>• Review all staff evaluations Update Board priorities</li> <li>• Review and approve admin, teacher, and other staff compensation and appointment</li> </ul>	<ul style="list-style-type: none"> <li>• Public hearing on the updated-LCAP and 2023-24 budget.</li> <li>• Update Board priorities</li> </ul>	<ul style="list-style-type: none"> <li>• Approve next year's budget and submit to SCUSD and SCOE by July 1<sup>st</sup></li> <li>• Annual review and affirmation of Title I Parent Involvement Policy</li> <li>• ConApp Part 1 due June 30 for Title I, II, &amp; III funding</li> <li>• Approve new hires</li> <li>• Approve updated-LCAP and 2021-2023 Budget</li> <li>• Update Board priorities</li> </ul>

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