

URBAN CHARTER SCHOOLS COLLECTIVE

JUNE 8, 2023

STANDING FINANCE COMMITTEE

MEMBERS

Guy Ollison, Board Chair
Bao Xiong, Board Co-Chair
Megan Lao, Chief Financial Officer
Leeseng Thao, Academy Council
Lilian Tipton, Academy Council

5:30 PM Convene
6:30 PM Adjourn

STAFF LOUNGE

7555 S. Land Park Drive, Sacramento, CA 95831

* Supporting materials will be distributed at the meeting.

1. **CALL TO ORDER** 5:30 PM

2. **ROLL CALL** 5:31 PM

3. **ADJUST AND APPROVE AGENDA AS NEEDED-** 5:32 PM

4. **PUBLIC COMMENT-** 5:35 PM

This portion of the meeting is set aside for members of the audience to address the Committee regarding matters on agenda and non-agenda items but within the committee's subject matter jurisdiction. These presentations are limited to two (2) minutes per person and ten (10) minutes per issue. The committee is not allowed to take action on any item which is not on the agenda, except as authorized by Government Code Section 54954.2.

5. **CONSENT AGENDA-** 5:40 PM

Items listed on the Consent Agenda are considered by the committee to be routine and will be enacted by the committee in one motion. There will be no discussion on these items prior to the time the committee votes on the motions unless members of the committee, staff, or the public request specific items to be discussed and/or removed from the Consent Agenda. Items pulled for discussion will require a separate vote. Approve meeting minutes.

5.1 Regular Meeting Minutes for March 9, 2023

5.2 Special Meeting Minutes for April 20, 2023

6. **ACTION ITEM – 2023-24 Budget Development Work** 5:45 PM*

As part of the Local Control Funding Formula (LCFF), charter schools are required to develop, adopt, and annually update a three-year LCAP using the template adopted by the California State Board of Education (SBE).

6.1 Salary Consideration & Recommendation

6.1.1 Superintendent

6.1.2 Instructional and Non-Instructional Staff

7. **ACTION ITEM – Job Title and Description Updates–** 6:10 PM

7.1 Job Title Change for RSP Teacher to Education Specialist

7.2 Job Description Changes to HLD and Movement to include current AB1505 credentialing requirements.

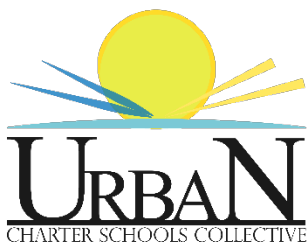
8. **CONFERENCE ITEM – AB1505 Impact on Non-Core Teacher Relating to Split Pay for Staff**

8.1 Salary Research Data – 6:20 PM

Review salary recommendations to be presented to the Board in May for approval.

9. **ADJOURN** 6:30 PM

The committee is requested to approve the adjournment of the June 9, 2023, regular meeting.



URBAN CHARTER SCHOOLS COLLECTIVE
APRIL 20, 2023
STANDING FINANCE COMMITTEE MEETING MINUTES

MEMBERS

Guy Ollison, Board Chair
Bao Xiong, Board Co-Chair
Megan Lao, Chief Financial Officer
Leeseng Thao, Academy Council
Lilian Tipton, Academy Council

5:30 PM Convene
6:30 PM Adjourn

STAFF LOUNGE

7555 S. Land Park Drive, Sacramento, CA 95831

1. **CALL TO ORDER**

Member Ollison called the meeting to order at 5:30 p.m.

2. **ROLL CALL**

Member(s) Present: Board Chair Guy Ollison, CFO/CBO Megan Lao, and Academy Council Member Lilian Tipton and Leeseng Thao.

Member(s) Absent: Board Co-Chair Bao Xiong and Academy Council Member Leeseng Thao

Quorum Present? Yes

3. **PUBLIC COMMENT-** *There were no public comments.*

4. **CONSENT AGENDA-** 5:40 PM

4.1 Regular Meeting Minutes for March 9, 2023 – *This item was deferred to June.*

5. **WORK SESSION** 2023-24 Budget Development Work

Principal Xiong presented a line-by-line detail of the 2023-24 budget expenditures relating to the updated LCAP plan.

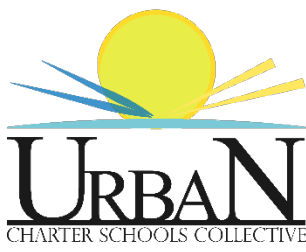
6. **CONFERENCE ITEM** – Salary, Job Descriptions & Position Control

6.1 Salary Research Data - *This item was deferred to June.*

Review salary recommendations to be presented to the Board in May for approval.

7. **ADJOURN** 6:30 PM

Member Lao made a motion to adjourn the meeting at 6:32 p.m. Member Tipton seconded the motion. All Ayes from Members Ollison, Lao, and Tipton. Motion carries. Member Xiong and Thao was absent.



URBAN CHARTER SCHOOLS COLLECTIVE
MARCH 9, 2023
STANDING FINANCE COMMITTEE MEETING MINUTES

MEMBERS

Guy Ollison, Board Chair
Bao Xiong, Board Co-Chair
Megan Lao, Chief Financial Officer
Leeseng Thao, Academy Council
Lilian Tipton, Academy Council

5:30 PM Convene
6:30 PM Adjourn

STAFF LOUNGE

7555 S. Land Park Drive, Sacramento, CA 95831

1. **CALL TO ORDER**

Member Ollison called the meeting to order at 5:32 p.m.

2. **ROLL CALL**

*Member(s) Present: Board Chair Guy Ollison, Board Co-Chair Bao Xiong, CFO/CBO Megan Lao, Academy Council Members Leeseng Thao and Lilian Tipton, and Ex-Officio Member Superintendent Yang.
Quorum Present? Yes*

3. **PUBLIC COMMENT-** *There were no public comments.*

4. **CONSENT AGENDA-** 5:40 PM

4.1 Regular Meeting Minutes for February 9, 2022

Member Lao made a motion to accept the consent agenda. Member Tipton seconded the motion. All Ayes from Members Ollison, Xiong, Lao, Thao and Tipton. Motion carries.

5. **WORK SESSION** 2023-24 Budget Development Work

Member Lao reported that to date the Academy Council has not provided a copy of the updated 2023-24 LCAP or enrollment projections. As such, this work is currently behind schedule.

6. **CONFERENCE ITEM – Salary, Job Descriptions & Position Control**

6.1 Salary Research Data

Member Lao re-shared the two possible salary scenarios presented at the February meeting. A recommendation was made to present scenario one to the Board for approval and implementation.

Scenario one: Salary update to reflect an average COLA for the next four years which was estimate at 5%. COLA information was based on the recent dartboard received by School Services of California (SCC) at the January Governor's Budget Workshop. This scenario would increase current pay schedules by 5% in every step and column for exempt certificated staff and every range and column for non-exempt support staff.

Scenario two: Update salary schedules annually for the next four years using SCC projected COLA rates of 8.13% in 2023-24, 3.54% in 2024-25, 3.31% in 2025-26 and 3.23% in 2026-27.

6.2 AB1505 Non-Core Teacher Update on Plans to Address Teachers Not Pursuing Credential Requirements

There were no new updates.

7. **ADJOURN** 6:30 PM

Member Thao made a motion to adjourn the meeting at 6:28 p.m. Member Xiong seconded the motion. All Ayes from Members Ollison, Xiong, Lao, Thao and Tipton. Motion carries.