

BOARD OPERATIONS

Roberts Rules of Order

Absent a policy to the contrary, the business of the Board of Directors (the “Board”) of the Urban Charter Schools Collective (“UCSC”) at its meetings will be conducted in accordance with the specifications of Roberts Rules of Order, or an approximation thereof.

Polling of Board of Trustees

Voting on resolutions shall be by the polling of Board members. The minutes shall record the person making the motion, the person seconding it, and the names of the Directors voting for and against the motion or abstaining, as well as Board members who are absent. Secret ballots and proxies are prohibited.

Board Member Compensation and Reimbursement of Actual and Necessary Expenses

Board members shall serve without compensation. Board members may, however, be reimbursed for actual and necessary expenses related to carrying out their duties as Board members when the Board of Directors has approved in advance and determined by action the expenses to be just and reasonable and in accordance with UCSC’s fiscal policies, budget, and Bylaws.

Officers and Directors Liability Insurance

UCSC will maintain adequate insurance to protect against losses because of fire, damage to its property(ies), loss to other property(ies), flooding, earthquake or general liability resulting from the actions of UCSC and its Board members or officers while acting on behalf of UCSC.

Appointment of Board Committees:

Consistent with the charter, bylaws, and any other applicable provisions of contract or law, the Board may appoint committees for any purpose deemed appropriate by the Board. The Board action or resolution establishing the committee shall clearly define the range of the committee’s responsibility and authority, and shall specify whether the committee shall be a standing or limited-term committee. In meeting and carrying out designated purposes, any such committee shall comply with any applicable legal or contractual requirements. Specifically, unless otherwise specified in Board Bylaws, parent/teacher associations and/or parent committees shall be advisory only.

Board Election/Nomination Process

The Board shall carry out its election and nomination process consistent with the requirements of its charter and Bylaws. Should the charter and Bylaws not address any issue which may arise, the Board may adopt regulations which address such concerns. Should the Board wishes to alter its election or

nomination process, it must do so consistent with any requirements of its charter, unless the charter is revised.

Board Member Resignations

Board members may submit a written resignation at any time during their term but should give due consideration, as to the timing of the resignation, concerning the impact the resignation may have upon the Board. While a resignation must be acknowledged by the Board at the next regularly scheduled meeting following notice of the resignation, assuming it may be properly azenized, a Board member's resignation need not be accepted by the Board to be effective. The resignation becomes effective once brought to the attention of the Board.

Board Member Removal from Office

A Board member may be removed from office with or without cause by vote of two-thirds of the Board following a motion made in open session for the removal of the Board member. A Board member may be removed if he/she misses three (3) meetings in a fiscal year without reasonable cause.

Dispute Resolution with Granting Agency

Any dispute that may arise with the granting agency must be handled in strict accordance with the dispute resolution process outlined in the charter. Should the Board wish to amend the dispute resolution process it must amend the charter to do so.

Adopted: 10/10/2011
Amended: 02/10/2015

URBAN CHARTER SCHOOLS COLLECTIVE
Sacramento, California