



URBAN CHARTER SCHOOLS COLLECTIVE
AUGUST 8, 2022
REGULAR BOARD MEETING AGENDA

BOARD MEMBERS

Miles E. Myles, President (Term Expires June 2023)
Bao Xiong, Board Treasurer (Term Expires June 2023)
Guy Ollison, Board Member (Term Expires June 2024)
Xai Lor, Board Member (Term Expires June 2022)
Vacant, Vice President (Previously expired June 2022)
Vacant, Secretary (Term Expires June 2024)
Vacant, SCUSD Representative (No expiration)

6:00 PM Convene
8:45 PM Closed Session
8:50 PM Reconvene Open Session
9:00 PM Adjourn

ZOOM VIDEO CONFERENCE

7555 S. Land Park Drive, Sacramento, CA 95831

* Supporting materials will be distributed at the meeting.

Join Zoom Meeting

<https://us02web.zoom.us/j/9164335289?pwd=akFibWZQT1cvVXQ2SnF5U0pYR2Zmdz09>

Meeting ID: 916 433 5289

Passcode: UCSC

1. **CALL TO ORDER-** 6:00 PM
2. **BOARD ROLL CALL-** 6:01 PM
3. **ADJUST AND APPROVE AGENDA AS NEEDED-** 6:03 PM
4. **PUBLIC COMMENT-** Two Minutes Per Person and Ten Minutes Per Issue Listed in the Agenda 6:05 PM
This portion of the meeting is set aside for members of the audience to address the Governing Board regarding matters on agenda and non-agenda items but within the Governing Board's subject matter jurisdiction. These presentations are limited to two (2) minutes per person and ten (10) minutes per issue. The Governing Board is not allowed to take action on any item which is not on the agenda, except as authorized by Government Code Section 54954.2. Public comments may be submitted before the board meeting to publiccomment@urbancsc.org.
5. **INFORMATIONAL ITEM-** Academy Council Update to the Board 6:10 PM*
The Academy Council is the local level of governance and is responsible for implementing the program described in the charter. The Council makes decisions and adopts procedures that result in the effective day-to-day operation of the school, ensures the mission and goals of the school are accomplished, and engages in effective uses of the money in the school budget.
 - 5.1 2022-23 Implementation Plan for HLD/Movement as Related to AB1505
 - 5.1.1 Teaching and Learning
 - 5.1.2 Unfilled HLD Vacancy
 - 5.1.3 Split Coverage for HLD and Movement
 - 5.1.4 AB1505 Credentialing for Non-Core Classroom Teachers
 - 5.2 23 Bulleted Staff Concerns Resolution Plan
 - 5.3 Individualized Learning Plan (ILP)
 - 5.4 Scholar Recruitment Plan
 - 5.5 Annual School Climate/Culture Survey Presentation
 - 5.6 Staff Professional Development Plan/Training on LCAP

NOTE: If you need a disability-related modification or accommodation, including auxiliary aids or services, to participate in the public meeting, please contact Lee Yang (916) 752-8791 at least 48 hours before the scheduled Board meeting so we may make every reasonable effort to accommodate you. [Government Code § 54954.2; Americans with Disabilities Act of 1990, § 202 (42 U.S.C. §12132)]

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6. ANNUAL ORGANIZATION MEETING ACTION ITEMS 6:40 PM*

6.1 Elect Officers to Fill Vacancy

Vacancies on the Board of Directors may be filled by approval of the Board of Directors, or, if the number of Board members then in office is less than a quorum, by (1) the unanimous consent of the Board members then in office, (2) the affirmative vote of a majority of the Board members then in office at a meeting held according to notice or waivers of notice complying with Corporations Code section 5211, or (3) a sole remaining Board member.

6.1.1 Vice President, Term Ending June 2025

6.2 Elect Officers

In accordance with the Bylaws relating to Board terms, Board members shall serve staggered terms of one, two, and three years. Each member can be reappointed for an unlimited number of successive terms and all terms shall commence on July 1 and shall expire on June 30 of the year of the term.

6.2.1 President Miles Myles, Term Ending June 2023

6.2.2 Treasurer Bao Xiong, Term Ending June 2023

6.2.3 Secretary, Term Ending June 2024

6.3 Set Regular Meeting

Time: 6:00 p.m. – 9:00 p.m.

Place: Yav Pem Suab Academy/Lisbon Elementary Staff Lounge

Day: 2nd Monday of each month, August - June

6.4 Elect any representatives to serve on any applicable advisory boards and/or committees as appropriate

6.4.1 Finance Committee – Board Treasurer Bao Xiong, Chair

6.4.2 Adhoc Policy Subcommittee – Guy Ollison, Chair

6.4.3 Adhoc Superintendent Evaluation – Board President Myles, Chair & Board Treasurer Bao Xiong, Co-Chair

6.4.4 Adhoc New Board Member Recruitment Subcommittee – Board President Myles, Chair & Board Member Xai Lor, Co-Chair

6.4.5 Recognize Departing Board Member, Board Vice President Yong Lor

6.5 Readopt in Resolution Form Policy Regarding the Board's Code of Ethics

7. CONSENT AGENDA- 7:15 PM

Items listed on the Consent Agenda are considered by the Board to be routine and will be enacted by the Board in one motion. There will be no discussion on these items prior to the time the Board votes on the motions unless members of the Board, staff, or the public request specific items to be discussed and/or removed from the Consent Agenda. Items pulled for discussion will require a separate vote. Approve board meeting minutes.

7.1 Regular Board Meeting Minutes for June 13, 2022

7.2 Regular Board Meeting Minutes for June 27, 2022

8. ACTION ITEM- Resolution No. 22-065, Authorizing Use of Remote Teleconferencing 7:20 PM

If a proclaimed state of emergency still exists and the local agency wishes to continue to hold meetings in compliance with AB361, it must within 30 days of the initial teleconference, reconsider the circumstances of the state of emergency and determine that it either continues to directly impact the ability of members to meet safely in person, or state or local officials continue to impose or recommend measure to promote social distancing, and make the same findings by majority vote every 30 days thereafter.

9. ACTION ITEM – Acceptance of Donation 7:25 PM*

In accordance Board Policy# 8 Acceptance of Gifts, all gifts or donations to UCSC must be accepted by the Board at a regularly scheduled board meeting in which the Board can accept any donations made in alignment to the Mission and Vision.

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9.1 Yong Lor, Former UCSC Board Vice President, Sponsorship of the 2021-22 End-of-Year Staff Celebration, Valued at \$600.00

10. **BREAK 10 MINUTES** 7:30 PM

11. **BOARD STRATEGIC PLANNING SESSION-** Board Workshop, Strategic Planning and Other Initiatives 7:40 PM

Board planning session to discuss standing items such as fiscal and board priorities. This month's topic includes committee updates from the Finance, Policy and Board Member Recruitment Subcommittees.

- 11.1 Finance Committee Update
- 11.2 New Board Member Recruitment Subcommittee Update
- 11.3 Board Report(s)

12. **INFORMATIONAL ITEM-** Monthly Administrative Reports 8:00 PM*

Monthly administrative reports on operations, curriculum, and instruction on the current state of the school and organization.

12.1 Chief Financial Officer Report

- 12.1.1 Actual Enrollment & Attendance Compared to Projected
- 12.1.2 Financials
- 12.1.3 Request for Proposal (RFP) Data & Strategy Platform
- 12.1.4 SPED Contract – AxIS, Integrated Applied Integrated Services

12.2 Principal Report Curriculum and Instruction/Achievement Data Update

- 12.2.1 Foundational Literacy and Numeracy Skills Data
- 12.2.2 MARC Implementation

12.3 Superintendent Report

- 12.3.1 Special Education Program Design Update Plan
 - 12.3.1.1 Job Title Changes
 - 12.3.1.2 New Job Descriptions for SPED IA
 - 12.3.1.3 Required Governance Training for Board
 - 12.3.1.4 Professional Development Opportunities for Administrators, Board, and Academy Council

13. **CLOSED SESSION** 8:40 PM

- C-1. Personnel (hiring, dismissal, release, reassignment, compensation, evaluation, etc.) (Cal. Gov't. Code § 54957.1 (a)(5))
- C-1.1 Hiring
 - C-1.2 Resignation

Closed session intended for:

- 1) *considering appointment, employment, evaluation of performance, discipline or dismissal of an employee (employee may request hearing of discipline or complaint be done in opens session);*
- 2) *meeting with law enforcement or security personnel concerning the security of public buildings and services;*
- 3) *receiving advice from legal counsel concerning existing litigation, initiating litigation, or situations involving significant expose to litigation;*
- 4) *considering labor negotiations, although final decisions concerning salaries must be made in public;*
- 5) *considering price and term in connection to purchase, sale, exchange or lease of real property.*

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14. REPORT OUT OF CLOSED SESSION 8:45 PM

Report out on closed session actions and the vote(s) taken on those actions.

15. NEW BUSINESS 8:50 PM

New business proposes an issue that is new to this meeting. It may be something not discussed before or something that was defeated at a past meeting (or even at the last meeting).

16. BOARD MEMBERS IDENTIFY ITEMS FOR NEXT BOARD MEETING 8:55 PM

Members bring forward additional items they wish to see included in the September meeting agenda.

17. ADJOURN 9:00 PM

The Board is requested to approve the adjournment of the August 8, 2022, regular meeting.

**CALENDAR OF REGULAR BOARD MEETINGS
APPROVED AND ADOPTED ON - April 11, 2022**

AUGUST 08, 2022	SEPTEMBER 12, 2022	OCTOBER 10, 2022	NOVEMBER 14, 2022
<ul style="list-style-type: none"> Annual Board Organizational Meeting Review work of board nominating committee Preparing for annual board self-evaluation Appoint nominating committee for vacant board position(s) Update Board priorities Review actual enrollment and attendance and compare to projected 	<ul style="list-style-type: none"> Annual Board self-evaluation Set goals for next 12 months Review annual program audit before submission to SCUSD by the principal Approve prior year unaudited actuals – due to SCOE 9/15 Discuss Academy Council and Board relationship; See governance section of charter Update Board priorities 	<ul style="list-style-type: none"> Update Board priorities Staff evaluation process Approve 2022-23 45-Day Budget Update 	<ul style="list-style-type: none"> Update Board priorities Receive & review prior year fiscal audit conducted by Gilbert Associates –due to district, county, CDE, and state controller by 12/15
December 12, 2022	JANUARY 9, 2023	FEBRUARY 14, 2023	MARCH 13, 2023
<ul style="list-style-type: none"> Approve 1st Interim Financial Report for July 1-Oct. 31' due to SCUSD and SCOE by Dec. 15 Approve Budget Development Calendar for creating next year's budget Update Board priorities 	<ul style="list-style-type: none"> Review P-1 Attendance report submitted to CDE to compare project & actual attendance. P-1 ended on Dec. 31 Approve mid-year budget revisions to 2022-23 budget Review random drawing (lottery procedure) when applicants outnumber available seats Plan for board member and academy council training Update Board priorities 	<ul style="list-style-type: none"> Review preliminary budget for next fiscal year based on governor's proposal Discuss staff release procedures Update Board priorities 	<ul style="list-style-type: none"> Approve 2nd Interim Financial Report for July 1 - Jan. 31st and due to SCUSD and SCOE by Mar. 15 Review parent involvement policy Approve instructional calendar for the next school year Update Board priorities Review 2023-2024 UCSC Board Meeting Calendar Approve 2022-23 audit firm contract Review enrollment and staffing projections in preparation for next year's staffing
APRIL 10, 2023	MAY 8, 2023	JUNE 12, 2023	JUNE 26, 2023
<ul style="list-style-type: none"> Board reviews and gives feedback to Academy Council on their budget recommendations for next year Approve 2nd budget revisions to 2023-24 budget Salary Schedule Review Update Board priorities Approval of 2023-24 UCSC Board Meeting Calendar Review and Conference on proposed 2023-24 budget draft 4 and LCAP from Academy Council 	<ul style="list-style-type: none"> If released, review governor's May revisions to next year's proposed budget. Might not be released until the 15th Review P-2 Attendance report submitted to CDE to compare project and actual attendance. P-1 ended on April 15th Review all staff evaluations Update Board priorities Review and approve admin, teacher, and other staff compensation and appointment 	<ul style="list-style-type: none"> Public hearing on the updated-LCAP and 2023-24 budget. Update Board priorities 	<ul style="list-style-type: none"> Approve next year's budget and submit to SCUSD and SCOE by July 1st Annual review and affirmation of Title I Parent Involvement Policy ConApp Part 1 due June 30 for Title I, II, & III funding Approve new hires Approve updated-LCAP and 2021-2023 Budget Update Board priorities

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